

Lehi Parks Division
153 North 100 East
Lehi, Utah 84043
Tel: (801) 768-7100



Pavilion Reservation Request

No. _____

Park: _____ Pavilion #: _____ Date Reserved: _____

Time Period: 9:00 AM – 3:00 PM or 4:00 PM – 10:00 PM Group Size: _____

Reservation Purpose:

Name: _____ (Person making Reservation) Group Name: _____ (Group Represented)

Address: _____ City: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

This reservation is for the pavilion only at the designated date and time. Ball fields, volleyball courts and play areas are open to the public and may be used on a first come first serve basis. Organized City leagues have preference over use of the ball fields. **A 7-day notice is required for all reservations and cancellations. If a reservation is cancelled with at least a 7-day notice, a full refund minus a \$5.00 handling fee will be given. If a reservation is cancelled with less than 7-day notice, no refund will be given. A reservation cancelled due to bad weather will receive a full refund less a \$5.00 handling fee.** Large groups will be required to reserve more than one pavilion if group size exceeds pavilion-seating limits.

Pavilion Reservation Fee: \$ _____

Employee: _____ Date: _____

Garbage Service: \$ _____

Activity Pack (\$25 Deposit Required): \$ _____

Total: \$ _____













This is your reservation receipt.

I agree to abide by the above conditions and other **posted** rules at the pavilion area. I have read and understand the pavilion rules and regulations on the back of this form and I will see to it that the pavilion and surrounding area are left neat, clean and orderly, or I may be assessed additional damage costs.

Signature of person making reservation _____

Pavilion Rules and Regulations

Your cooperation in obeying the following rules and regulations will help keep your Lehi City Park pavilion facilities in the best possible condition.

-  Groups playing music must conform to Lehi City Noise Ordinance 8.28.
-  Park pavilions are used heavily each day during the summer months. Please leave the pavilion in as good, if not better condition than when you arrived. Remove table covers, tape and any cooking oil or grease from tables, grills and floor. Pick up all bottles, cans, paper, cigarette butts, etc. and place in garbage receptacles or take bagged trash with you when you are finished.
-  Electricity is for limited use only. Capacity is 15 amps total (one fry pan, radio, slow cooker, or 1500 watts). If circuit overloads, reduce the load and push the GFI reset. Repeated tripping of the circuit breaker will cause the power to go out permanently. Power will not reset until the next day.
-  Extinguish all hot coals and charcoal briquettes. Never place hot coals in garbage receptacles.
-  Unauthorized vehicles are not allowed on grass areas. Use parking lots only.
-  No alcoholic beverages, including beer, coolers or liquor are allowed in Lehi City Parks.
-  Insulate the tables from heat damage when preparing meals. Do not freeze ice cream on the grass or dump anything on the turf except water.
-  Do not tamper with sprinkler systems, fountains, taps, circuit breakers, light plugs or rest room fixtures.
-  Please leave the pavilion when your reservation time is up.
-  Please observe fire restrictions in all parks. Plan on taking your own firewood to use where fire pits are available.
-  Supervise children at playgrounds, parking lots, restrooms and near open water areas.
-  Please observe all other posted park rules.