



Round-Up Parade Handbook

This packet contains information you will need to participate in the Lehi Round-Up parade. **Please read all the information in the packet. For questions contact Kate Daly at 801.874.7041 or lehiroundup@gmail.com**

Parade Days and Hours

All parades begin at Wines Park on 600 North 100 East and end at Lehi High School at 500 East 200 North.

- **Miniature Float Parade - Friday, June 28, 2024, at 6 p.m.**
 - The theme is, "Once Upon A Time."
 - This parade is open to miniature floats, and other children's entries, and invited bands.
 - Judging for miniature floats will take place at 2 p.m.
- **Grand Parade – Saturday, June 29, 2024, at 10 a.m.**
 - The theme is, "Once Upon A Time."
 - *This parade is open to a limited number of entries.*
 - Judging of mammoth floats will take place at 9 a.m. All floats must be lined up by 9 a.m.

Online Application Process

The application deadline is June 8, 2024. No applications will be accepted after that time. You will be notified by email as to your acceptance the week of June 10-15. **FILLING OUT APPLICATION DOES NOT GUARANTEE ENTRANCE IN PARADE.** The lineup will be emailed to you the week prior to the parade.

Fees

There is a \$100 fee for commercial entries. Exceptions may be made for Round-Up event sponsors. Payment is due June 21. If payment is not made by that date, the entry will be cancelled. No refunds are available on these fees. Fees can be paid 1) online 2) in person at City Hall, 153 North 100 East, or 3) by mail, 153 North 100 East, Lehi UT 84043. Proof of

payment may be required.

Rules

All rules will be strictly enforced. Failure to obey any of the rules may result in an entry and/or participants being escorted from the parade route and may jeopardize eligibility for future years.

- The decision of the Round-Up Committee concerning acceptance of any entry into the parade will be final.
- The Round-Up Committee reserves the right to refuse an entry into the parade if, in its sole judgment, it determines that the entry is advocacy, unlawful or lacks entertainment value.
- All floats must be driven by an adult 21 years of age or older, with a current driver's license. Entries must be able to maneuver turns at corners. Amplified sound must be approved beforehand.
- NO CANDY/TOYS/FLIERS ETC. may not be thrown or distributed from floats or vehicles.
 - Candy / Toys / Fliers, etc. may be thrown or distributed by "walkers" (parade participants on foot) from either side of the parade route. Individuals walking beside an entry must take great care to ensure the safety of themselves and others.
- Lehi City's liability insurance does not cover your parade entry in the event of injury, death, theft, fire, etc. that may be caused as a result of your negligence. Safety and liability concerns and operation of your entry and participants is your sole responsibility. Prior to the parade, the Lehi City Risk Manager will conduct a walk through to ensure that all entries have taken proper safety precautions. Entrants are required to comply with the Risk Manager's requests or leave the event without receiving a refund or payment for performance.
- The Round-Up Committee reserves the right to place parade entries in any order they deem necessary.
- No advocating in support of or against a candidate or issue is allowed by parade participants. Active advocacy during the parade detracts from the purposes of the parade. Each year, Lehi City's Mayor and City Council are invited to participate in the Grand Parade in recognition of the offices each holds and for the services they have rendered, but they do not campaign as a parade participant.

- No participant or entry in the parade may: display or distribute any materials or voice or transmit audio materials and information in support of or against any candidate or issue. Parade entries and their sponsoring organization and participants are to only promote the annual Grand Parade theme.
- No demonstrating or protesting is allowed by parade entries or entry participants.
- If a participant is asked to leave the parade route by any parade official or police officer for any inappropriate behavior or for not following parade rules, the participant will do so. If a participant fails to leave when asked by an official, the entire entry will be dismissed from the parade route and will jeopardize eligibility for participation in future Lehi Roundup parades.
- All dance groups, cheerleading groups, school groups, and clubs will be required to walk and perform. Groups will NOT be allowed to ride in any vehicle. Please be sure if a group has a routine to perform that it is designed to permit constant forward movement of the parade. No stopping or holding up traffic will be permitted. If a group causes parade gaps, that group may be escorted from the parade route and eligibility for participation in future Lehi Roundup parades may be jeopardized.
- Groups that need a sound system for music will be allowed one small, motorized vehicle per entry. This must be approved beforehand. The vehicle may not be anything larger than a 4- wheeler or golf-cart to carry your sound system. These must be driven by an adult 21 years or older.
- No water is to be thrown by parade participants along the parade route.